

EFFECTIVE SUPERVISION AND LEADERSHIP

2020

Becoming A Leader (LM011)

In every aspect of life, leadership skills prove to be a valuable asset. Leaders provide the motivation and management to accomplish goals and realize visions. But how does one become a leader: are they born, or are they bred?

This day will provide you a solid understanding of the principles that make a good leader, and help you develop your leadership skills. It provides a foundational understanding of what it takes to become a good leader, and how to become an effective good leader.

Effective Supervision (LM021)

Leaders lead people. But given the diverse personalities, skills sets, and disciplines people have, a leader has a difficult task in leading a team to achieve its goals. Thus the skill of supervision becomes essential for a leader to effectively guide a team.

This day is focused on making you an effective supervisor. Learn about the responsibilities of a supervisor. Identify different styles of leadership and their relationship to the task of supervision. In addition, since decision-making is an essential skill to becoming a good supervisor, a foundational section is included about the fundamentals of decision making in a leadership position.

Critical Thinking (LM031)

Everyone thinks; it is our nature to do so. But much of our thinking, left to itself, is biased, distorted, partial, uninformed, or downright prejudiced. If we want to think well, we must understand at least the rudiments of thought, the most basic structures that compose our thinking. We must learn how to take thinking apart. This day will teach you how to think critical about the situations and problems you encounter in the work place. Learn how to deconstruct the elements of a problem to reach the source of the issue. Develop the ability to establish standards for your critical thinking in order to objectively assess the success of your thought process.

Communication (LM041)

Workplace communication is absolutely necessary for effective functioning in every part of an organization. The problem most people experience is they were never taught how to communicate in a way that produces the desired results. We experience frustration, resistance conflicts or breakdowns. This day will help develop an understanding of communication on a technical level. This will allow for a better understanding of how to ensure you communicate effectively regardless of the audience. The course discusses the many different mediums for communication.

JANUARY 20TH-24TH, 2020
9 AM - 4 PM
SEABIRD ISLAND BAND
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LIGHT BREAKFAST AND LUNCH INCLUDED



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